**School –Based Planning Team Minutes**

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| September 26, 2018 4:05 pm – 5:00 pm  Present: S. Murrell Dilbert, B. Moroni, D. Spafford, D. Harrell, R. Hawkins, C. Moore, K. Elliott, N. Cave, D. Quamina |

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| **Timekeeper**  B. Moroni | **Facilitator**  Everyone | **Minute Taker**  S. Murrell Dilbert |
| **Agenda Items** | **Minutes** | **Notes** |
| 1. Kudos & Celebrations | 4 | Lori Wess was featured in the RTA Teachers Care Video Series.  Alice Abrams will start teaching Yoga classes next week for students! |
| 1. Approval of Minutes | 1 | August Minutes will be updated with location and approved at next meeting. |
| 3. Create 2018-2019 Meeting Calendar | 15 | SBPT Meeting Dates: October 11, November 15, December 12, January 17, February 13, March 14, April 25, May 15, and June 12. |
| 4.Attendance | 5 | We must come up with ways to improve our student attendance. Our goal is 93 %. We are currently in the mid 80’s. Our Home School Assistant is working to remove no shows and drop transferred students. |
| 5.Supt. Conference Day | 10 | The Superintendent & her cabinet have planned the Oct. 5th day and will roll out information to all staff. Champions have been selected to assist with PD roll out on this day and throughout the year. |
| 1. Title I Grant | 5 | Dwana presented the information for the $2,960.00 Title I Parent Money. She met with the PTO on September 20th to create the calendar for 2018-2019:  ELA Night, Restorative Valentine’s Ball, Math & Movement Night, Parent Workshops to help parents support their children. |
| 1. PD Proposals |  | Next Meeting |
| 1. Open House/Scholastic Book Fair | 10 | Dwana provided a report of the vendor line-up, and the agenda for Sept. 27th Open House from 5:30 pm – 7:00 pm. An Ice Cream Social will go to the class with the most Parent attendance. |
| Next Meeting | 5 | October 11, 2018 |
| Roles |  | Timekeeper- B. Moroni Agenda- K. Elliott |